



Nursing in General Practice (NiGP) Orientation Resources

October 2010



Table of Contents

Introduction	4
Acronyms	4
Acronyms	5
Section 1: Clinical Resources	7
Arthritis	7
Aged care	7
Asthma	7
Cardiovascular	8
Cancer	8
Diabetes	9
Immunisation	9
Infectious Diseases	10
Immigrant and Refugee Health	10
Indigenous Health	11
Mental Health	11
National Prescribing Service / Pharmacy	12
Men's Health	12
Pathology	12
Palliative Care	13
Sexual & Reproductive Health	13
Stroke	13
Wound Management	14
Section 2: Prevention	14
Alcohol	14
Drugs	14
Nutrition	15
Physical Activity	15
Prevention	15
Smoking	15

Section 3: Health Promotion	16
Vic Health	16
Australian Health Promotion Association	16
Centre for Health Promotion	16
Public Health Association of Australia	16
Section 4: Organisations	16
Australian Practice Nurses Association	16
Australian Nursing Federation	17
Australian Nursing & Midwifery Council	17
Joanna Briggs Institute (JBI)	17
National Enrolled Nurses Association	17
Australian Health Practitioner Regulation Agency	17
Royal Australian College of General Practitioners	18
Royal College of Nursing Australia	18
Item Number Billing Information	19
Health assessments	19
Health assessment–4 year old check	20
Health assessment 45-49 year old check	20
GP Management Plan (721)	20
Pap test and preventive check (10995)	21
Section 6: Resources for Accreditation	21
Accreditation	21
Section 7: Professional Support through Australian General Practice Network	22
Australian General Practice Network	22
General Practice Victoria	22
Department of Health & Ageing	23
Section 8: Resources search tools	23
General Practice NSW	23

INTRODUCTION

This resource has been developed in order to support practice nurses and assist them in understanding the general practice context in which they are employed. It provides access to clinical and professional resources which can be obtained cheaply and easily.

This resource was originally compiled by *walkerevans consulting* with the support of General Practice Victoria and all information and links are current as of August 2010.

This resource is funded by the Department of Health and Ageing (DoHA).



ACRONYMS

AAPM	Australian Association of Practice Managers Ltd
ACC HS	Aboriginal Community Controlled Health Services
ACIR	Australian Childhood Immunisation Register
AGPN	Australian General Practice Network Ltd
AHW	Aboriginal Health Worker
AMA	Australian Medical Association
AMS	Aboriginal Medical Service
ANF	Australian Nursing Federation
ANMC	Australian Nursing and Midwifery Council
APNA	Australian Practice Nurses Association
AWA	Australian Workplace Agreement
BOMHI	Better Outcomes in Mental Healthcare Initiative
BGL	Blood Glucose Level
BSL	Blood Sugar Level
BMI	Body Mass Index
CALD	Culturally and Linguistically diverse
CDM	Chronic Disease Management
CRANA	Council of Remote Area Nurses of Australia
DoHA	Australian Government Department of Health and Ageing
EN	Enrolled Nurse (Division 2 Registered Nurse Victoria)
EPC	Enhanced Primary Care
GP	General Practitioner
GPII	General Practice Immunisation Incentive
GPLO	GP Liaison Officer
GPMP	GP Management Plan
HREOC	Human Rights and Equal Opportunity Commission
HMR	Home Medications Review
IM / IT	Information Management / Information Technology
FaCS IA	Australian Government Department of Families, Community Services & Indigenous Affairs
FTE	Full-time equivalent
MAHS	More Allied Health Services
MBS	Medicare Benefits Schedule
NACC HO	National Aboriginal Community Controlled Health Organisation

NAPSA	Notional Agreement Preserving State Awards
NiGP	Nursing in General Practice
NMRA	Nursing and midwifery regulatory authority
NPS	National Prescribing Service
PBS	Pharmaceutical Benefits Scheme
PC	Primary Care
PHC	Primary Health Care
PHCRIS	Primary Health Care Research and Information Service
PI	Performance Indicator
PIP	Practice Incentives Program
PN	Practice Nurse
PN PIP	Practice Nurse incentive under the Practice Incentives Program
RACGP	Royal Australian College of General Practitioners
RCNA	Royal College of Nursing Australia
RMMR	Residential Medication Management Review
RN	Registered Nurse (Division 1 Registered Nurse Victoria)
RRMA	Rural, Remote and Metropolitan Areas Classification
SBO	State Based Organisation
SIP	Service Incentive Payment
SWPE	Standard Whole Patient Equivalent

Source: <http://generalpracticenursing.com.au/nursing-in-general-practice-recruitment-and-orientation-resource2>

SECTION 1: CLINICAL RESOURCES

	ARTHRITIS
Resource:	Position statements, on line learning, fact sheets
URL :	<p>Arthritis fact sheets http://www.arthritisaustralia.com.au/index.php/arthritis-information/information-sheets.html Note: Multicultural information sheets also available</p> <p>Osteoporosis Australia www.osteoporosis.org.au</p>

	AGED CARE
Resource:	
URL :	<p>Department of Health and Ageing : Aged Care Assessment Teams http://www.health.gov.au/internet/main/publishing.nsf/Content/ageing-acat-secure-contacts.htm Aged care in Victoria (state government) http://www.health.vic.gov.au/agedcare 5 steps to entry into aged care residential facilities http://www.health.gov.au/internet/main/publishing.nsf/Content/ageing-rescare-resentry_a.htm Note: Multicultural Aged Care Strategy : meeting the needs of older CALD Victorians http://eccv.org.au/aged-care/</p>

	ASTHMA
Resource:	<p>National Asthma Council- fact sheets, statistics, education spirometry training, videos, posters Asthma Management Handbook, assessment templates, practice tips, action plan, info on allergy & anaphylaxis</p>
URL :	<p>Australasian Society of Clinical Immunology & Allergy http://www.allergy.org.au Lung Health Promotion Centre http://www.lunghealth.org National Asthma Council http://www.nationalasthma.org.au/ The Asthma Foundation of Victoria http://www.asthma.org.au/ Note: Multicultural Information available http://www.asthma.org.au/Default.aspx?tabid=92</p>

	CARDIOVASCULAR
Resource:	Fact sheets, clinical practice guidelines, patient resources, posters
URL :	<p>Baker IDI Heart and Diabetes Institute The nation's premier health and medical research institute disease. http://www.bakeridi.edu.au</p> <p>Heart Research Centre http://www.heartresearchcentre.org</p> <p>National Heart Foundation General Practice Resources http://www.heartfoundation.org.au</p> <p>Note: Multicultural information sheets available in community languages.</p> <p>National Stroke Foundation http://www.strokefoundation.com.au/clinical-guidelines</p> <p>New Zealand Cardio-vascular risk indicator http://www.nzgg.org.nz/guidelines</p>

	CANCER
Resource:	Clinical practice guidelines, fact sheets
URL :	<p>Breastscreen Victoria National mammographic screening program in Australia for asymptomatic women. http://www.breastscreen.org.au</p> <p>Cancer Helpline 131120 Provides assistance and resources to health professionals as well as patients.</p> <p>Cancer Council Australia, Cancer Council Victoria http://www.cancer.org.au/HealthProfessionals/PrimaryCareResources.htm</p> <p>Papscreen Victoria http://www.papscreen.org.au/browse.asp?ContainerID=forhealthprofessionals</p> <p>Papscreen Victoria – resources other than English http://www.papscreen.org.au/order2.asp</p> <p>Smoking Cessation Guidelines for Australian General Practice- Flipchart www.health.gov.au/internet/main/publishing.nsf/Content/66E760C4245B6865CA25723E0002CE36/\$File/smoking_flip.pdf</p> <p>Note: Multicultural information sheets available http://www.health.qld.gov.au/multicultural/public/cancer.asp</p>

DIABETES	
Resource:	Patient facts sheets, multilingual resources
URL :	<p>Diabetes Australia www.diabetesaustralia.com.au</p> <p>Note: Multilingual Diabetes translated resources available http://www.diabetesaustralia.com.au/Resources/Multilingual/</p> <p>Diabetes Australia Victoria www.diabetesvic.org.au</p> <p>International Diabetes Institute www.diabetes.com.au/diabetes.php?regionID=37</p>

IMMUNISATION	
Resource:	DVD, Fact sheets, registry, myths and concerns, travel health & advice
URL :	<p>Anaphylaxis Action Plan www.allergy.org.au/content/view/10/3/</p> <p>Australian Childhood Immunisation Register (ACIR) http://www.medicareaustralia.gov.au/public/services/acir/index.jsp</p> <p>Australian Immunisation Handbook www.immunise.health.gov.au/internet/immunise/publishing.nsf/Content/Handbook-home</p> <p>HPV Registry www.hpvregister.org.au</p> <p>Immunise Australia Program www.immunise.health.gov.au</p> <p>Immunisation Catch up calculator www.health.sa.gov.au/immunisationcalculator</p> <p>Note: Immunisation forms – Refugee program vaccine order forms http://www.health.vic.gov.au/immunisation/provider-forms</p> <p>Immunisation Myths and Realities A publication examining arguments against immunisation www.immunise.health.gov.au/internet/immunise/publishing.nsf/content/uci-myths-guideprov</p> <p>National Centre for Immunisation Research and Surveillance www.ncirs.usyd.edu.au/</p> <p>National Vaccine Storage Guidelines - Strive for Five http://www.health.gov.au/internet/immunise/publishing.nsf/content/DF94731AD8CBF34ECA2575BD001C8129/\$File/strive-4-five.pdf</p> <p>Reporting of Adverse Events http://www.health.vic.gov.au/immunisation/general/saefvic</p> <p>Royal Children’s Hospital-General Immunisation enquiries phone 03 -9345 6599</p> <p>Smart Traveller The Australian Government's travel advisory and consular assistance service www.smarttraveller.gov.au/</p> <p>Travel Health wwwn.cdc.gov/travel/default.aspx</p> <p>Victorian Department Human Services www.health.vic.gov.au/immunisation/factsheets</p>

INFECTIOUS DISEASES	
Resource:	Preparing for an influenza Pandemic – A practical Guide for medical practices
URL :	<p>Preparing for an influenza Pandemic – A practical Guide for medical practices http://humanswineflu.health.vic.gov.au/downloads/hs684_preparing_kit_8.pdf</p> <p>Global information http://who.int/csr/disease/avian_influenza/en/</p> <p>Diagnosis, management and prevention of infection of newly arrived refugees http://www.asid.net.au/guidelinesandpublications/index.asp</p>

IMMIGRANT AND REFUGEE HEALTH	
Resource:	
URL :	<p>Health Translations: A Victorian Government site with links to useful translated materials from all around Australia. http://www.healthtranslations.vic.gov.au/</p> <p>NSW Health catalogue of multicultural health resources. Online Catalogue to locate health information in English and >30 community languages (not all publications are available in all of these languages). http://www.mhcs.health.nsw.gov.au/</p> <p>Multicultural Health & Support Service (MHSS). State-wide program of the North Richmond Community Health Centre. http://www.nrhc.com.au/nrhc/programs/mhss.html</p> <p>Centre for Culture Ethnicity and Health (CEH) Resources on Cultural Diversity and Health http://www.ceh.org.au/</p> <p>NSW Multicultural Health Communication Service http://www.mhcs.health.nsw.gov.au/</p> <p>Interpreter alerts - To order the Interpreter Symbol to prompt patients to ask for an interpreter if they need one or to order interpreter cards with patient languages. www.voma.vic.gov.au</p>

INDIGENOUS HEALTH	
Resource:	
URL :	<p>The Australian Indigenous HealthInfoNet is an innovative web resource that makes knowledge and information on Indigenous health easily accessible to inform practice and policy</p> <p>www.healthinfolnet.ecu.edu.au</p> <p>Department of Health and Ageing: Aboriginal and Torres Strait Islander Health www.health.gov.au/internet/main/publishing.nsf/Content/Aboriginal+and+Torres+Strait+Islander+Health-1lp</p> <p>The Royal Australian College of General Practitioners Aboriginal Health Unit www.racgp.org.au/aboriginalhealthunit</p>

MENTAL HEALTH	
Resource:	DVD's, fact sheets, patient resources, journal articles, ask an expert
URL :	<p>Anxiety Online www.anxietyonline.org.au</p> <p>Black Dog Institute www.blackdoginstitute.org.au</p> <p>Better Outcomes in Mental Health Care www.health.gov.au/internet/mentalhealth/publishing.nsf/Content/better-outcomes-mental-health-care-1</p> <p>Beyondblue www.beyondblue.org.au</p> <p>Headspace www.headspace.org.au</p> <p>Healthinsite www.healthinsite.gov.au/topics/mental_illnesses</p> <p>Inspire Foundation www.inspire.org.au</p> <p>Kids Help Line www.kidshelp.com.au</p> <p>Lifeline Telephone: 13 11 14 www.lifeline.org.au</p> <p>Mental Health Publications www.health.gov.au/internet/main/publishing.nsf/Content/mental-pubs</p> <p>Moodgym www.moodgym.anu.edu.au</p> <p>Post & Antenatal Depression Association inc (PANDA) www.panda.org.au</p> <p>Reach Out! www.reachout.com.au</p> <p>SANE www.sane.org</p> <p>Victorian Mental Health Services www.health.vic.gov.au/mentalhealth/</p> <p>Note: Multicultural information sheets also available http://www.mmha.org.au/</p>

	NATIONAL PRESCRIBING SERVICE / PHARMACY
Resource:	Information on medicines for health professionals and patients, case studies
URL :	www.nps.org.au Drug information line for health professionals Telephone: 1300 138 677 National Prescribing Service www.nps.org.au/health_professionals Nurses Update A regular email update, keeping nurses and their peak organisations up to date with what's happening at NPS www.nps.org.au/health_professionals/publications/nurses_update Medication adherence issues with refugees and immigrants. http://ethnomed.org/clinical/pharmacy/medication-non-adherence-issues-with-refugee-and-immigrant-patients/

	MEN'S HEALTH
Resource:	
URL :	Andrology Australia http://www.andrologyaustralia.org/ Prostate Cancer Foundation of Australia www.pcfa.org.au Prostate Cancer support groups – Australia wide Multilingual information on Prostate Cancer http://www.health.qld.gov.au/multicultural/public/cancer.asp Multicultural Health communications service – Men's Health http://www.mhcs.health.nsw.gov.au/topics/Mens_Health.html Myths and Facts about Sexual Health Multilingual resource for CALD men http://www.healthtranslations.vic.gov.au/bhcv2/bhcht.nsf/PresentDetail?Open&s=Myths_and_facts_about_sexual_health

	PATHOLOGY
Resource:	A public resource on clinical laboratory tests and the clinical significance of results
URL :	www.labtestsonline.org.au

	PALLIATIVE CARE
Resource:	Resources, advanced care planning, ethics, spiritual, education and training
URL :	<p>Department of Health and Ageing: Palliative care www.health.gov.au/palliativecare</p> <p>Palliative Care Victoria www.pallcarevic.asn.au/health-professionals</p> <p>Palliative Care Australia www.palliativecare.org.au</p> <p>HealthinSite: Palliative care www.healthinsite.gov.au/topics/Palliative_Care</p> <p>Approaching death in multicultural Australia by JN Lickiss http://www.mja.com.au/public/issues/179_06_150903/lic10328_fm.html</p>

	SEXUAL & REPRODUCTIVE HEALTH
Resource:	Fact sheets, advice line, guidelines for contraception and gynaecology pamphlets and fact sheets
URL :	<p>Family Planning Victoria www.fpv.org.au/index_old.html</p> <p>Melbourne Sexual Health Centre www.mshc.org.au</p> <p>Physician Advice Line: 1800 009 903 (MSHC)</p> <p>Papscreen Victoria www.papscreen.org.au</p> <p>Royal Women's Hospital www.thewomens.org.au/HealthProfessionals</p> <p>Victorian Cytology www.vcs.org.au/practices/index.html</p> <p>Multicultural Centre for Women's Health (MCWH) www.mcwh.com.au</p>

	STROKE
Resource:	Clinical guidelines for stroke and TIA management
URL :	<p>National Stroke Foundation www.strokefoundation.com.au</p> <p>Telephone: 1800 787 653</p>

	WOUND MANAGEMENT
Resource:	Guidelines
URL :	<p>Australia Wound Management Association www.awma.com.au Smith & Nephew http://wound.smith-nephew.com/au/Home.asp Resource Text Book Kerlyn Carville (2005) <i>Wound Care Manual</i> Silver Chain Nursing Association http://www.silverchain.org.au/nursing-care/</p>

SECTION 2: PREVENTION

	ALCOHOL
Resource:	Australian Alcohol Guidelines
URL :	<p>Alcohol Guidelines Federal Department of Health and Ageing. www.alcohol.gov.au/internet/alcohol/publishing.nsf/Content/guidelines Alcohol and other Drugs Council of Australia www.adca.org.au National Drug & Alcohol Research Centre www.ndarc.med.unsw.edu.au</p>

	DRUGS
Resource:	
URL :	<p>Alcohol and other Drugs Council of Australia www.adca.org.au National Drug & Alcohol Research Centre www.ndarc.med.unsw.edu.au Australian Drug Foundation www.adf.org.au Australian Drug Information Network www.adin.org.au Australian National Council on Drugs www.ancd.org.au Odessey house www.odyssey.org.au</p>

	NUTRITION
Resource:	
URL :	Nutrition Australia www.nutritionaustralia.org Healthy Weight http://www.healthactive.gov.au/internet/healthactive/publishing.nsf/Content/healthyweight

	PHYSICAL ACTIVITY
Resource:	
URL :	Physical Activity Guidelines www.health.gov.au/internet/main/publishing.nsf/Content/health-publth-strateg-active-links.htm

	PREVENTION
Resource:	Red Book, Green Book , SNAP, patient resources, posters
URL :	Lifescrpts Resource Kit www.health.gov.au/lifescrpts Better Health Channel www.betterhealth.vic.gov.au/ HealthInsite www.healthinsite.gov.au The Cancer Council Victoria www.cancer.org.au/healthprofessionals.htm

	SMOKING
Resource:	Patient resources, education
URL :	QUIT www.quit.org.au

SECTION 3: HEALTH PROMOTION

	VIC HEALTH
Resource:	Resources, research and funding opportunities to engage the community and health professionals in health promotion
URL :	www.vichealth.vic.gov.au

	AUSTRALIAN HEALTH PROMOTION ASSOCIATION
Resource:	Resources, newsletters, health promotion competencies
URL :	http://www.healthpromotion.org.au/

	CENTRE FOR HEALTH PROMOTION
Resource:	Promoting children's health in the community
URL :	www.chdf.org.au

	PUBLIC HEALTH ASSOCIATION OF AUSTRALIA
Resource:	Advocacy, mentoring, education, special interest group in primary health care
URL :	www.phaa.net.au/primaryHealth.php

SECTION 4: ORGANISATIONS

	AUSTRALIAN PRACTICE NURSES ASSOCIATION
Resource:	Clinical information Membership Support On line learning Scholarships CPD Program
URL :	www.apna.asn.au

AUSTRALIAN NURSING FEDERATION	
Resource:	Competency standards for Nurses in General Practice Membership Industrial issues & awards On line learning
URL :	www.anf.org.au Competency Standards for nurses in General Practice www.anf.org.au/nurses_gp/index.html ANF Victorian Branch www.anfvic.asn.au Nurses for Refugees and Asylum Seekers (VIC branch) Special Interest Group Email nrassign@gmail.com

AUSTRALIAN NURSING & MIDWIFERY COUNCIL	
Resource:	Code of Ethics Code of Conduct Decision Making Framework
URL :	www.anmc.org.au

JOANNA BRIGGS INSTITUTE (JBI)	
Resource:	Search library for easily readable information sheets on a wide range of clinical nursing topics. All information is evidenced based.
URL :	http://www.ioannabriggs.edu.au/pubs/best_practice.php

NATIONAL ENROLLED NURSES ASSOCIATION	
Resource:	Membership Conferences Newsletters
URL :	www.nena.org.au

AUSTRALIAN HEALTH PRACTITIONER REGULATION AGENCY	
Resource:	Registration enquiries Guidelines to EN supervision Scope of competence guidelines, practice standards
URL :	http://www.ahpra.gov.au/ http://www.nursingmidwiferyboard.gov.au/

	ROYAL AUSTRALIAN COLLEGE OF GENERAL PRACTITIONERS
Resource:	The RACGP is a professional organisation that focuses on the safety and quality of general practice. The RACGP is a membership organisation for GPs, PNs and PMs
URL :	www.racgp.org.au Red Book (Guidelines for preventive activities in general practice 7 th Edition) www.racgp.org.au/guidelines/redbook Green Book (Putting Prevention in General Practice 2 nd Edition) www.racgp.org.au/guidelines/greenbook Silver Book (Medical care of older persons in aged care facilities 4 th Edition) www.racgp.org.au/silverbookonline/2-4.asp Infection Control Standards for Office Based Practice www.racgp.org.au/standards Membership http://www.racgp.org.au/join gp learning (on line learning) www.racgp.org.au/scriptcontent/gplearning.cfm?Section=GPLearning_online_QA_activities Quality Framework for General Practice www.racgp.org.au/qualityframework Pandemic Resources for General Practice “The Flu Kit” www.racgp.org.au/pandemicresources Refugee Health www.racgp.org.au/guidelines/refugeehealth Mental Health www.racgp.org.au/mentalhealth Aboriginal Health www.racgp.org.au/aboriginalhealthunit
	ROYAL COLLEGE OF NURSING AUSTRALIA
Resource:	Membership E learning A guide for the General Practice Team Resource www.rcna.org.au/Default.aspx?PageID=1216914&A=SearchResult&SearchID=467079&ObjectID=1216914&ObjectType=1
URL:	www.rcna.org.au

SECTION 5: RESOURCES AND MBS ITEM NUMBERS

ITEM NUMBER BILING INFORMATION	
Resource:	
URL :	<p>Department of Health and Ageing http://www.health.gov.au/internet/main/publishing.nsf/Content/mha_resource_kit</p> <p>Details on the MBS health assessment items are provided below:</p> <p>Item 701 Brief – Attendance by a medical practitioner to undertake a short health assessment, lasting not more than 30 minutes</p> <p>Item 703 Standard – Attendance by a medical practitioner to undertake a medium health assessment, lasting more than 30 minutes but less than 45 minutes</p> <p>Item 705 Long – Attendance by a medical practitioner to undertake a long health assessment, lasting at least 45 minutes but less than 60 minutes</p> <p>Item 707 Prolonged – Attendance by a medical practitioner to undertake an extended health assessment, lasting at least 60 minutes</p> <p>Item 715 Aboriginal and Torres Strait Islander peoples health assessments for children, adults and older people</p> <p>Item 10986 Healthy Kids Check provided by a practice nurse or registered Aboriginal health worker</p>

HEALTH ASSESSMENTS	
Resource:	
URL :	<p>Department of Health and Ageing http://www.health.gov.au/internet/main/publishing.nsf/Content/mha_resource_kit</p> <p>Proforma available http://www.health.gov.au/internet/main/publishing.nsf/Content/9BA60CCD78797BAFCA25764A00083486/\$File/Older%20Person%20Proforma%20final.rtf</p> <p>Fact Sheet http://www.health.gov.au/internet/main/publishing.nsf/Content/mbsprimarycare_mbsitem_general_factsheet</p> <p>Continence Foundation of Australia www.continence.org.au</p> <p>Medicines and the Elderly www.nps.org.au/consumers/our_work_with_communities/people_over_50</p> <p>Vision Australia www.visionaustralia.org.au/info.aspx?page=1984</p> <p>Council on the Ageing www.cotavic.org.au</p> <p>Falls Prevention www.health.vic.gov.au/agedcare/maintaining/falls/providers/home/env_check.htm</p> <p>Home Falls and Accidents Screening Tool www.health.vic.gov.au/agedcare/maintaining/falls/seniors/info.htm</p>

HEALTH ASSESSMENT—4 YEAR OLD CHECK	
Resource:	Fact sheets, clinical guidelines
URL :	<p>Department of Health and Ageing: fact sheet http://www.health.gov.au/internet/main/publishing.nsf/Content/Health_Kids_Check_Factsheet</p> <p>Department of Health and Ageing: Question and Answer fact sheet www.health.gov.au/internet/main/publishing.nsf/Content/691D40B0B3F273C9CA257472001446B2/\$File/mhkc-QandA.pdf</p> <p>Royal Children’s Hospital-Clinical Practice Guidelines www.rch.org.au/clinicalguide/index.cfm?doc_id=5033</p> <p>Royal Children’s Hospital www.rch.org.au/kidsconnect</p> <p>Healthy Kids Resource http://www.wagpnetwork.com.au/client_images/289680.pdf</p>

HEALTH ASSESSMENT 45-49 YEAR OLD CHECK	
Resource:	Screening, behavioral risk factors and preventive activities guidelines
URL :	<p>Lifescrpts Resource Kit www.health.gov.au/lifescrpts</p> <p>SNAP-a population health guide to behavioral risk factors in general practice www.racgp.org.au/guidelines/snap</p> <p>Green Book (Putting Prevention in General Practice 2nd Edition) www.racgp.org.au/greenbook</p> <p>Red Book (Guidelines for preventive activities in general practice 7th Edition) www.racgp.org.au/redbook</p>

GP MANAGEMENT PLAN (721)	
Resource:	
URL :	<p>Lift for Life strength training program www.bakeridi.edu.au/lift_for_life</p> <p>Better Health Channel www.betterhealth.vic.gov.au</p> <p>Lifescrpts Resource Kit www.health.gov.au/lifescrpts</p> <p>Arthritis fact sheets http://www.arthritisaustralia.com.au/index.php/arthritis-information/information-sheets.html</p> <p>Diabetes Australia www.diabetesaustralia.com.au</p> <p>National Heart Foundation –general practice resources www.heartfoundation.org.au</p>

PAP TEST AND PREVENTIVE CHECK (10995)	
Resource:	Fact sheets, Clinical practice guidelines, patient resources
URL :	<p>Papscreen Victoria www.papscreen.org.au</p> <p>NHMRC Guidelines www.nhmrc.gov.au</p> <p>Victorian Cytology www.vcs.org.au</p> <p>RACGP Red book, SNAP guide www.racgp.org.au</p> <p>The Cancer Council Victoria www.cancervic.org.au</p> <p>Menopause www.jeanhailes.org.au</p> <p>PANDA-a self help organisation for those affected by post and ante natal mood disorders www.panda.org.au</p> <p>Beyondblue http://www.beyondblue.org.au</p> <p>Continence Foundation www.continence.org.au</p> <p>National Screening Program www.cancerscreening.gov.au</p>

SECTION 6: RESOURCES FOR ACCREDITATION

ACCREDITATION	
Resource:	Accreditation guidelines
URL :	<p>AGPAL www.qip.com.au</p> <p>GPA www.gpa.net.au</p> <p>Standards of General Practice 3rd edition www.racgp.org.au/standards</p> <p>Infection Control Standards for Office Based Practice 4th edition www.racgp.org.au/infectioncontrol</p>

SECTION 7: PROFESSIONAL SUPPORT THROUGH AUSTRALIAN GENERAL PRACTICE NETWORK

AUSTRALIAN GENERAL PRACTICE NETWORK	
Resource:	Recruitment and Orientation Resource- job descriptions, performance appraisal information, Business case models Newsletter
URL :	www.agpn.com.au Recruitment & Orientation package http://generalpracticenursing.com.au/ National Practice Nurse Workforce Survey http://generalpracticenursing.com.au/ Business Case Package for NIGP http://generalpracticenursing.com.au/ National Mentoring Pilot Program for Nurses in General Practice http://generalpracticenursing.com.au/ Information for Nurses http://generalpracticenursing.com.au/

GENERAL PRACTICE VICTORIA	
Resource:	All Victorian divisions of general practice are members of GPV, the Victorian state based organization (SBO) that provides representation and advocacy, support, advice, information, resources, training and scholarship opportunities.
URL :	www.gpv.org.au Nursing in General Practice (NiGP) www.gpv.org.au/content.asp?cid=12,25&t=Nursing%20in%20General%20Practice

DEPARTMENT OF HEALTH & AGEING	
Resource:	<p>The Department (DoHA) seeks to promote, develop, and fund health and aged care services for the Australian public. The Nursing in General Practice program encourages general practice to employ more practice nurses to improve patient access to integrated primary health care, to improve prevention and management of chronic disease and to reduce workforce pressure in general practice.</p> <p>Mentoring information MBS on line- all criteria a & info pertaining to item numbers MBS on line learning tool Mediguide (is a handbook designed to help medical practitioners and practice staff understand the Medicare claiming system)</p>
URL :	<p>www.health.gov.au MBS: Medicare online learning tool www.medicareaustralia.gov.au/about/media/media-releases/2008/051108-medicare-australia-latest-online-learning-tool.jsp MBS online- search for item number criteria www.health.gov.au/internet/mbsonline/publishing.nsf/Content/Medicare-Benefits-Schedule-MBS-1 Mediguide- handbook to assist staff to understand Medicare www.medicareaustralia.gov.au/provider/pubs/mediguide/index.jsp Mentoring Fact Sheets www.health.gov.au/internet/main/publishing.nsf/Content/work-pr-nigp-res-ment</p>

SECTION 8: RESOURCES SEARCH TOOLS

GENERAL PRACTICE NSW	
Resource:	This tool has the ability to search a large body of network information and resources.
URL :	<p>http://www.gpnsw.com.au/_data/assets/file/0015/933/HealthGrid_flyer01.pdf Healthgrid Division Network Search</p>